<u>**Meeting Minutes**</u>

Office of the Vice Chancellor for Research and Graduate Education
Committee on Academic Staff Issues
1:30 p.m. – 3:00 p.m., Monday, November 11th, 2019
Room 334, Bascom
Minutes: Nagesh Adluru

1:30 Call to Order

➢ **Present:** Shane Hubbard, Denny Hackel, Nagesh Adluru, Julie Karpelenia, Chris Huffman, Peter Johnson, Steve Ackerman

1) **Brief discussion about taking minutes when so few people are present.**

2) **Steve discussed the following items.**

   a. **Research professor title. Went to provost. Deans weren't happy. A week may be two weeks ago. Provost isn't happy that Deans aren't happy. Too overprescribed. Provost set up three of the deans for feedback.**

   b. **Brian Fox. Conflict of commitment discussions in addition to conflict of interest.**

   c. **Centers review. Cell and molecular biology, WIPEC astrophysics. BIOTRON closing. In discussion for a couple of years. Director is going to retire 1 year to 18 months. Spring 2021. Had 50 years of life. Personnel landing in some good alternate places.**

   d. **Data Science Institute is located on the top two floors of Mc. Ardle building.**

3) **Approved Shane's August minutes.**

4) **More time needed for in depth review of bylaws.**

5) **Denny's district member asked about research study emails if there could be a central IRB repository. Is just having a footer in the email enough?**

6) **Steve will email directors for representatives from "empty" districts.**

7) **Steve's done by 2:12 p.m.**

8) **Sub-committee reports**

   a. **Peter, by-laws changes. Membership. Filling vacant positions in between election years. A lot was left was left vague or ambiguous, may be intentionally.**

   b. **Full by-law review? Last time it was done was around 2015 by Nicci, Wayne.**

   c. **Professional development grants discussion.**

   d. **From ASECminutes. Potential to move pay periods from monthly to bi-weekly. Proposal, UW-System's looking at it.**

e. **Distinguished prefix being retained with TTC. Business vs. working titles would be available. Working title would describe more specifics.**

f. **Mapping job descriptions. Standard working titles. Pocket of people not mapped onto any description. Fluid process. Frankenstein administrative positions. Mercer. Salary grades and positions.**

9) **Purchasing computers takes 4 to 6 weeks.**

10) **Impact report. Some people sent them to districts. Denny sent to Heather. TTC/IRB.**

11) **For decision, next meeting. December 9th.**

12) **Discussion about meeting with the candidates for OVCRGE leadership position.**

Adjourn. 3:03 p.m.