

Meeting Minutes

Office of the Vice Chancellor for Research and Graduate Education
Committee on Academic Staff Issues
1:30 p.m. – 3:00 p.m., Monday, September 9th, 2019
Room 351, AOSS building
Minutes: Denny Hackel

1:30 Call To Order

- **1:40pm**
- **Present:** Shane Hubbard, Denny Hackel, Peter Johnson, Chris Huffman, Julie Karpelenia, Wayne Feltz, Jenny Hackel, and Tim Bendfelt

1:31 Automatic Consent Business

Approval of OVRGE-CASI minutes of Monday, June 10, 2019 and Monday, July 8, 2019 minutes.

1:35 Subcommittee Reports

- Communications (Bendfelt (*chair), Heinritz, McMillen)
 - Impact report approved over email and on the website.
 - Member's page was updated with Chris Huffman addition and update to Tim, Nagesh and Shane's terms to 2022.
- Nominating and Districting (Johnson(*chair), Hubbard)
 - Kurt will be stepping down from district 7.
 - Denny will ask him to try recruit a replacement rep.
 - Peter wrote up changes for filling vacancies filled during the middle of a term.
 - Changes need to be emailed to members 14 days before a vote.
 - After TTC we should take a look at the districts, number of people, and groupings
- Personnel Policies and Procedures/HR Design (Hackel(*chair), Harrington)
 - Colleagues will start being put into new positions this fall for TTC
 - We will want to get feedback from people on how that is going.
 - Discussion between Wayne, Jenny, and Julie about mapping.
 - Job mapping is to be done by September 30th.
 - Chancellor has come out to say there will be no pay decreases.
- Professional Development and Recognition (Pinnow(*chair), Adluru, Chapman, Huffman)
 - Jason emailed that there are no updates.
- Committee membership discussion
 - Chris agreed to join the PDR subcommittee

2:00 Business

- Research Professor title policy status (Hubbard)
 - Two committees
 - 1.) OVRGE policy, missed 1st meeting, draft document, Shane provided comments.
 - 2.) Universal campus wide policy
 - Prescribe baseline requirements for the position so there are minimum standards across campus.
 - SMPH concerned about the need to have appropriate lab space but that will be in their SMPH specific policy.
 - Next September meeting will have update in October.

- ASA/ASEC Update (Hackel)
 - ASEC met August 8th and August 29th but minutes haven't been posted for the meeting yet.
 - We nominated Jenny Hackel and Shane Hubbard for the VCRGE search but they weren't put forward by ASEC.
 - Request from West Campus CASIs to co-organize a professional development event.
 - Survey of Nursing came up with the following topics: Professional management, diversity and inclusion, wellness, creative thinking and leadership / management skills.
 - Their 2018 event was "Challenged by change" which received positive feedback.
- CASI terms discussion and possible vote on Bylaws change
 - Peter will draft proposed language for a by-laws change. Currently, there aren't rules that determine what happens when a person vacates mid-term with respect to keeping elections for districts on the same schedule as we have today.
 - Due to the TTC wrapping up, we decided March was a good time to look at redistricting.
- Discuss dissemination of Impact report
 - Requested Jen update the introduction letter to our districts that can include the impact report.
 - Denny will forward a copy on to the secretary of the academic staff.
- Discuss Next OVCRGE-CASI meeting, October 14th, 2019; Room 55 Bascom
 - Guests: Petra Schroeder, Associate Vice Chancellor for Finance and Administration

2:00 Constituent feedback

- Discussion of issues and concerns from constituents
 - Will see how the job mappings go.

2:15 SSEC Tour

3:00 Adjourn