

Meeting Minutes
Office of the Vice Chancellor for Research and Graduate Education
Committee on Academic Staff Issues
Monday June 10, 2019
Memorial Union
3:00pm – 4:30pm

- **Present:** Jason Pinnow, Nicholas Griffiths, Shane Hubbard, Denny Hackel , Terri Liebmann, Tim Bendfelt, Jennifer Heinritz, Peter Johnson
- **Convene:** Call To Order 3:10pm (D. Hackel)
- **Approval of April and May Minutes** (D. Hackel, 2nd by N. Griffiths)
- **Announcements**
 - **Thank you to Terri Liebmann**, who will be retiring next month from UW
 - **Thank you to Nick Griffiths**, who has accepted a new position at L&S
 - **Two new centers/cores will be joining OVCRGE:** HS/MR IRB, American Family Insurance Data Science Institute
- **Subcommittee Reports**
 - Communications (J. Heinritz)
 - District email lists need to be updated. P. Johnson will get this from AS Secretary
 - Annual Report: J. Heinritz and D. Hackel will work to put this together
 - Wisclist is going away by year's end, J Heinritz will investigate replacement options
 - Professional Development and Recognition (D. Hackel)
 - Six of 14 OVCRGE applicants were awarded PD grants during the most recent round
 - Nominating & Districting (P. Johnson)
 - District elections in 2019: 1, 4, and 9 are overdue
 - Interim representatives are needed for districts 3, 6, and 8. D. Hackel and P. Johnson will work with exiting reps to find replacements
 - Discussion on interim committee members as written in the CASI bylaws. These will need to be revised to eliminate ambiguity
 - Personnel Policies and Procedures/HR Design (D. Hackel)
 - TTC Task vs. Responsibility Tool recently published:
https://hr.wisc.edu/training/ttc/task-vs-responsibility/story_html5.html
- **Business**
 - **Vice Chair Election**
 - D. Hackel and S. Hubbard nominated
 - D. Hackel re-elected to second 1 year term (6-2)
 - **ASEC/Assembly Update** (D. Hackel)
 - ASEC Chair vote resulted in a tie
 - Vice Chancellor search will restart in the fall. Norm Drinkwater will remain as interim Chancellor

- Guidelines for Research Professor title needed. OVCRGE is putting together a committee to produce these criteria, and S. Hubbard has offered to sit on it
- Campus wide changes to the indirect return policy recently went into effect
- **Non-Agenda Discussion Items**
 - Future centers/cores tours: (J. Heinritz) include time for CASI to hold a 'listening session' with AS after tour
 - Time to revisit SSEC? Waisman? (group)
 - Invite Steve Ackerman to speak to the CASI in the fall (D. Hackel)
- **Adjourn:** Meeting was adjourned at 4:19 p.m. (T. Bendfelt, 2nd by D. Hackel)