

## **MINUTES**

Office of the Vice Chancellor for Research and Graduate Education  
Committee on Academic Staff Issues  
Monday, September 11th 2017 from 9:00 – 11:30 am  
Waisman Center, 1500 Highland Ave., Ziemann A

### **Convened at 9:13 am**

**Present:** Moira Harrington, Shane Hubbard, Denny Hackel, Julie Shears, Kurt McMillen, Nicci Schmidt, Luis Pinero, Sonya Oetzel, Susan Ellmaurer

**Absent:** Julie Karpelenia, Jason Pinnow, Judy Bauman, Katie Olsen, Peter Johnson, Nagesh Adluru, Tim Bendfelt, Jay Krafft, Marsha Mailick

### **Welcome**

Not able to approve April, May and June minutes as we did not have quorum.

Agreed that adding committees to name tag would be helpful.

Icebreakers:

Moira Harrington – Aquatic Sciences Center, Assistant director for communications

Shane Hubbard – Space Science and Engineering Center, Associate Researcher

Denny Hackel – Space Science and Engineering Center, Instrumentation Technologist

Julie Shears – Waisman Center, Outreach Specialist

Kurt McMillen – Research and Sponsored Projects, Interim Assistant director for grants and proposals

Nicci Schmidt – Waisman Center, Research Program Manager

### **Other Business**

Shane was selected to be on the Ad Hoc Research Scientist Titling Committee as convened by the Academic Staff Executive Committee, ASEC. Shane reported that there was no update since there was no meeting yet. Nicci heard that Dr. Carol Van Hulle, who CASI endorsed, was not on the committee but she was on the list Shane had. Moira is going to follow up with the Secretary of the Academic Staff office.

Update on 29-hour-per-week student hourly restriction. Denny found that the Space Science and Engineering Center, SSEC, policy is consistent with OVCRGE and initial communication was revised. Limiting students to a rolling average of 29 hours into the summer would make it harder to retain them. Julie has an LTE in Waisman that is taking a year off of school and she can only work 29 hours a week during this time.

### **Subcommittee Meetings:**

Denny volunteered to join the Personnel Policies and Procedures/HR Design Committee

Kurt volunteered to join the Communications Committee

**10:30 – 11:38 a.m. Luis Pinero, director for Equity and Diversity, assistant vice provost for Workforce Equity and Diversity.**

Luis has been at the University of Wisconsin for 36 years. His focus is to educate and help colleagues around campus to comply with equity and diversity expectations from external funding agencies.

He encourages all us to think about addressing needs not met and tackle small achievable goals in these areas. Some areas are climate, addressing preconceived notions and biases; connect with leadership, and equity compliance. Equity compliance includes looking at complaints and training, outreach, recruitment, and delivery of services. Offices that provide programs to look into are Women in Science & Engineering Leadership Institute, WISELI, and the Office of Talent Management.

**General Reports**

No general reports this meeting.

**Committee Reports**

No committee reports this meeting.

**Action Items**

Identify a new subcommittee chair to replace Wayne Feltz. (carried over)

Update Web site with new member information. (carried over from June/July)

Moira to contact Secretary of Academic Staff Office to invite Heather Daniels to a meeting and inquire about Dr. Carol Van Hulle's membership on the Ad Hoc Committee on Research Scientist Titles.

Judy and Denny to complete July and September minutes respectively.

**Adjourned at 11:39am**

**Next Meeting:**

1:30 – 3 p.m. Monday, Oct. 9, Visitor Center, Arboretum, 1207 Seminole Highway

Topics:

Generate future topics.

Addition of the Research Professor title.

**Future Minutes:**

Moira Harrington

Respectfully submitted,

Denny Hackel