

## **MINUTES**

Office of the Vice Chancellor for Research and Graduate Education  
Committee on Academic Staff Issues  
Monday, February 13th 2016 from 1:30 – 3:00 pm  
Bascom Hall Rm 334  
Minutes: Julie Schears

**Present:** Peter Johnson; Tim Bendfelt; Nicci Schmidt; Tom Zinnen; Judy Bauman;  
Nagesh Adluru; Julie Schears; Julie Karpelenia

**Absent:** Wayne Feltz; Katie Olson; Moira Harrington

**Convene –Meeting began at 1:30**

**Welcome and Chair Comments**

**Minutes--** not approved due to lack of quorum. Minutes will be emailed to members for approval.

**General Reports**

ASA/ASEC report (Zinnen)

The Chancellor did not mention academic staff in her presentation.  
Discussion on budget and insurance benefit changes, message from Chancellor.

**Committee Reports**

Personnel Policies and Procedures/HR Design (Nicci)

- Judy and Nicci met with Julie K to discuss HR policies. There will be opportunities for feedback on new campus generated performance management tool. The Honorific Professor title was CASI initiated many years ago, and Marsha would like us to reinvigorate this title (Judy and Nicci are doing a study on this).

Communications (Bendfelt)

Nominating and Districting (Feltz--absent)

Elections

- There should be some upcoming elections in March. Peter explained that there were some updates being worked on, but needs to follow up with Wayne.  
Still need to get the WID rep, which would replace AP2.  
District 5 still vacant, Space Sciences and Engineering

Professional Development (Schears)

- Katie Olson was added to this subcommittee.

**Other Business**

Impact report, Moira Harrington

- The impact report was circulated among members, and Nicci forwarded to Heather Daniels, and others. Tim will upload to the CASI website. Approval of final version still to come when there is quorum.

Discuss and vote on bylaws change re term limits (RSP move to OVCRGE scheduled for July)

- We currently do not have any term limits for committee members, but at Marsha's encouragement we are reviewing this change with an eye to vote on this in March. Vice-chair/chair term limits will also be added to the by-laws. Goal is to circulate these updates at least two weeks ahead of the vote.

Other events, planned attendance?:

CASI Brown Bag, Feb 15 at Union South: No one planning to attend.

Academic Staff Institute March 1 Union South: Tom is presenting on an archeological dig in France. Nicci attending

Future topic/guest reminder:

Kathy Kilgore is scheduled for March 13 She presented a few years ago, and this is an opportunity to learning about her read on the budget (ASPRO, lobbying group for academic staff)

VCRGE Marsha Mailick scheduled to attend meeting June 12

New website is going live soon. Peter Johnson—updates/changes have been made (without request for input) Link to live site expected in two days. Peter will invite Natasha for April meeting to discuss this process and the new site.

### **Action Items**

**Adjourn: 2:40**

### **Next Meeting:**

March 13, 2017 Bascom Rm 334

### **Future Minutes:**

Tom Zinnen