

## MINUTES

Graduate School  
Committee on Academic Staff Issues  
Monday, July 14th 2014 from 1:30 – 3:00 pm  
Russell Labs 1630 Linden Drive Rm A210  
Minutes: John Richards

**Present:** Nicci Schmidt, Wayne Feltz, Kristin Harmon, Jenny Hackel, Moira Harrington, Judy Bauman, Julie Schears, John Richards, Tom Zinnen for the lab tour, and a few younger guests for the ice cream

**Absent:** Kristin Crosno, Alex Converse

### **Tour of Russell Labs**

The committee visited the Karasov Lab, which is currently studying effects of environmental pollution during tadpole development of the Northern Leopard Frog, and the ability of sparrows to quickly change their digestive processes when changing between a seed-based diet and an insect-based diet.

### **Regular meeting business 2:20-3:00p**

**Convene** in front of Babcock Hall Dairy Store

### **Review and approve minutes.**

Minutes for April and May were approved, with one correction on the May minutes on Schmidt spelling.

### **Committee Reports**

#### Personnel Policies and Procedures/HR Design (Hackel)

Hackel was attending an Academic Staff Ad Hoc committee meeting to discuss campus performance management policy. Academic Staff seem to be in general agreement about wishing to omit sections of the proposed policy, and Hackel felt that this had already been communicated and it was unclear if any changes would result.

#### Nominating and Districting (Feltz)

Important: Redistricting vote

WID move to District 10 approved

Discussion of Waisman Districts 1-3 postponed until all 3 representatives from those districts are present

WIPAC move to District 9 approved. Discussion pending on representative for that district (currently empty) as Richards from WIPAC is currently an appointed member of GS-CASI, and could free up an appointed seat by running for the elected position.

### **Other Business**

Last meeting with Dean Cadwallader: Aug 11

Preparing for transition with interim VCRGE, Marsha Mailick

Possibility of meeting with her on October 13 from 1-2pm (regularly scheduled CASI meeting time)

Future minutes –

August	Julie Schears
September	Tom Zinnen

Other topics

Future topics and speakers:

- Administrative Excellence
  - Harry Webne-Behrman, HR Design
  - Mid-career benefits, Benefits Services (for larger community)
  - Products & accomplishments of CASI
  - Communication with constituents, revisit
  - Open Book person
  - Human Resources, climate
- Site Visits:
    - Biotron
    - Arboretum
    - SSEC

**Action Items**

**Adjourn**

**Next Meeting:**

August 11, 2014; 1:30-3:00pm

Memorial Union Terrace

(Meet by the Giant Chair on the terrace, on the side closer to the Memorial Union)

**Future Minutes:** Julie Schears