

MINUTES

Graduate School
Committee on Academic Staff Issues
Monday, May 12, 2014 from 1– 3 pm
3rd floor Teaching Lab, Wisconsin Institute for Discovery
Minutes: Moira Harrington

Present: Nicci Schmidt, Wayne Feltz, Alex Converse, Kristin Crosno, Kristin Harmon, Jenny Hackel, Moira Harrington, Judy Bauman, Julie Karpelenia, Julie Schears, Tom Zinnen

Absent: John Richards

Convened at 1 p.m.

Harmon introduces Thomasin Propson from the UW-Madison Benefits Services Office (benefits@ohr.wisc.edu, benefits.wisc.edu)

Propson presented “Early- to Mid-Career Retirement Planning for Academic Staff”

Propson: The office has had presentation for those with five years or fewer of service and one for those close to retirement. There have been scant resources for those mid-range of their service. This is only the second time this presentation has been delivered.

Please see addendum 1 to the minutes—Propson’s presentation.

Number of people present other than the GS-CASI members: 16

Regular meeting business

Review and approve minutes

Schimdt said she asked Richards to help keep track of which minutes are approved and which are not. Currently, we need to approve December 2013 from Judy and April 2014 from Kristin H.

General Reports

Hackel said the ASA is voting on the HR plan related to employer/employee performance management today. The last time the package was on the agenda, it had been tabled.

Committee Reports

Personnel Policies and Procedures/HR Design (Hackel)

There are some campus-wide events coming up to explore the new HR Design Project, June 10 at Gordon Commons and June 12 at Microbial Sciences. For further information, see addendum 2 to the minutes—a flyer from the project.

Communications (Richards)

Schmidt reports that the website was updated based on changes suggested at the April meeting. She said the updates put the committee in good shape for the transition to an acting VCR/DGS and an eventual permanent VCR/DGS.

Nominating and Districting (Feltz)

Zinnen is up for reelection. That district's election will occur in the next few weeks. Redistricting and bylaws will be reviewed and voted on at July meeting, following the frog lab tour.

Professional Development (Nicci)

Our recommendations had been submitted but results on final awards are not yet public.

Other Business

Debrief on GS restructuring an interim leadership

Hackel commends Schmidt on the successful addition of language in the VCR/DGS proposal relative to where GS-CASI falls in reporting chain. The committee will now be reporting to the VCR.

Schmidt said Dean Cadwallader assured her that he would brief his successor on the value of the GS-CASI. The GS-CASI will submit an appreciative letter welcoming ongoing engagement with interim VCR/DGS Marsha Mailick.

Future minutes - draft

June meeting will be cancelled	
July	John Richards
August	Julie Schears
September	Tom Zinnen

Other topics

Future topics and speakers:

June: meeting is cancelled

July: Karasov lab, Moira hosting (no Alex, no Kristin C., all others must attend)

August: Dean Cadwallder

Proposed topics

- Update from Harry Webne-Behrman from OHR
- Administrative Excellence
- Products and accomplishments of CASI

Site Visits:

- Biotron
- Arboretum

- Communication with constituents, revisit
- Open Book person
- Human Resources, climate
- Intellectual property considerations for academic staff , particularly in light of D2P
- SSEC
- Sea Grant Pls; Badger Rock Middle School

Action Items

Schmidt will draft a farewell Cadwallader and welcome Mailick letter from the committee

Schmidt will contact Mailick's scheduler to get GS-CASI on her calendar

Adjourned

Harmon moves and Crosno seconds to adjourn at 3:05 p.m.

Next Meeting:

July 14, 2014; 1:30-3 p.m.

Karasov Lab

226 Russell Labs

1630 Linden Drive

Future Minutes: John Richards