

## Retreat Agenda

Graduate School  
Committee on Academic Staff Issues Retreat  
Monday, September 15, 2015  
Union South, Check TITU  
1:00 pm – 2:00 pm

Convene

Minute Taker: Julie Schears

Review and Approve Minutes from July 2014 meeting

Action items

- Vote on redistricting Waisman districts 1, 2, & 3
- Discuss election for District 9
- Vote to add scheduled vice chair election to bylaws
- Vote for GS-CASI vice chair

Announcements:

- Governance updates (ASA, ASEC, Committees)
- Meeting scheduled with VCRGE Mailick Nov 10, 1-2p

Business:

- Review of 2013-2014 Accomplishments
  - Dean Cadwallader highlights
    - Updates on search for Arboretum director.
    - Graduate school restructuring, Centers, governance & budget implications.
    - Presentation on Graduate School Strategic Plan
    - Celebration of service and leadership

- Visitors (chronologic order)

Mark Kulie; Denny Hackel (ASEC – GS-CASI liaison)

Laila Robbins, Assistant Director of UW Office of Federal Relations

Wendy Crone, Associate Dean for Grad Education

Thomasin Propson, UW-Madison Benefits Services Office, hosted by Kristin Harmon at Wisconsin Institute for Discovery. Sixteen academic staff outside GS-CASI attended.

- Topics (chronologic order)

Second round of Critical Compensation Fund

Bridge Funding

New website for grad school. Advised Dean Cadwallader on including more central emphasis on contributions of Outreach. GS-CASI, knowledge base. Substantial web updates.

Campus transportation committee

Closing of UW Fundus Center and termination of 60 staff

Professional Development Grants. Increase in volume of proposals. \$27,000 available campus wide per year. Two funding cycles. Strong participation from Centers. New system for managing and distributing applicants.

HR Design

CASI communication and outreach.

CASI/ASEC brown bag

Kauffman Series

Review charge for Working Group on Leadership Changes in the Office of the Vice Chancellor for Research/Dean of the Graduate School, review history from 2009 proposal. Developed goals for working group meeting.

Met with Working Group

Graduate School Strategic Plan

Response to Working Group recommendations preserving GS-CASI with VCRGE

Response to University Committee and Faculty Senate

UW Financial Forum

Strengthened communication with ASEC via Denny Hackel. Topics included Onboarding, Compensation and Economic Benefits Committee, Category A salary maximum, D2P candidates, anti-bullying policies, performance management.

Changing landscape in campus leadership

Appreciation gift for successful service and leadership for Dean Martin Cadwallader

Welcome letter to VCRGE Marsha Mailick

Move WIPAC academic staff from Districts 4 and 5 to all relocate to district 9, approved at July CASI Meeting.

- Tours:
  - Center for Biotechnology, Dec 2013
  - Russell Labs, July 2014
- GS-CASI input
  - Communications report (Richards)
  - Nominating and Districting (Feltz)
  - Personnel Policies and Procedures/HR redesign (Hackel)
  - Professional Development (Schmidt)
- Meeting dates discussion
  - Confirm availability and schedule for minutes.
  - Scheduled from 1:30 p.m. to 3:00 p.m. unless otherwise noted.
  - Identify dates/times for VCRGE Mailick with Peggy.

Meeting Date	Location	Minutes	Topic note
Monday, October 13	54 Bascom Hall	Tom Zinnen	
Monday, November 10 1-2p	54 Bascom Hall	Judy Bauman	Chair: VCRGE Mailick
Monday, December 8	54 Bascom Hall	Alex Converse	
Monday, January 12	334 Bascom Hall	Cancel?	No meeting?
Monday, February 9	334 Bascom Hall	Kristin Crosno	
Monday, March 9	334 Bascom Hall	Wayne Feltz	
Monday, April 13	334 Bascom Hall	Jenny Hackel	
Monday, May 11	334 Bascom Hall	Kristin Harmon	
Monday, June 8	334 Bascom Hall	Moirra Harrington	

- Identify dates/times for VCRGE Mailick with Peggy.
- Web site review
- Committee Assignments
- Continuing and New Initiatives
  - Open discussion
  - Future topics of interest:
    - Grad School Restructuring, new organizational charts
    - UW budget
    - Administrative Excellence
    - Human resources, climate
    - Classified Research Bill
    - Open Book Wisconsin
    - HR Design
    - CASI communication and outreach

Potential Speakers:

- Don Schutt, Human Resources, climate
- Alice Gustafson, Administrative Excellence
- Ann Mekschun, Administrative Excellence participant
- Don Schutt, Human Resources, climate
- Harry Webne-Behrman or Dave Rizzo, HR Design

Potential Tours:

- Biotron
- Arboretum
- SSEC

Future Note Taking Schedule:

- September: Nicci Schmidt
- October: Tom Zinnen
- November: Judith Bauman
- December: Alex Converse
- January: Kristin Crosno
- February: Jenny Hackel
- March: Moira Harrington
- April: John Richards
- May: Julie Schears
- June: Nicci Schmidt

- Review timing of important annual GS-CASI reporting, elections, web update, email information to district membership
  - Title: GS-CASI Annual Timeline
  - March - District email list update, GS-CASI elections
  - July - Committee reports due 1 July – 30 June to Communication Committee, new vice-chair elected, new district representatives introduced, adjust committee membership, web page update
  - September – Discuss Future annual goals at annual Retreat
  - October – GS-CASI annual report due October 1 to Dean of Graduate School and Secretary of Academic Staff and publish on GS-CASI web site

New action Items

Adjourn

Next Meeting: October 13, 2014

Location: Rm 54 Bascom Hall

Time: 1:30 – 3:00 pm

Future Meeting Minutes: Tom Zinnen