



**WISCONSIN**  
UNIVERSITY OF WISCONSIN-MADISON

**OVCERGE Equity and Diversity Committee Meeting**

**Date: Thursday, July 12, 2018**  
**Start/End Time: 2:00 – 3:30 PM**  
**Location: Memorial Union Terrace**

<b>Attendees:</b>	<b>Members:</b>	<b>PRESENT</b>	<b>ABSENT</b>
	Mark Wegener – Arboretum		
	Anne Moser – Aquatic Sciences Center		
	Emily Baer – Biotech	x	
	(Vacant) – Biotron		
	Eileen Callahan – Graduate School	x	
	Jim Porter – Institute on Aging	x	
	Marchel Hill – Molecular Virology, V. Chair	x	
	Lauren Weitkamp – Cell & Molecular Bio	x	
	Darrell Hamilton – PSL	x	
	Deborah Hartley – Primate Center		
	Lizz Epp – RARC		
	Melanie Hebl – RSP		
	Derrick Herndon – SSEC		
	Choutae Yang – Waisman	x	
	Tina Chorlton – WIPAC		
	Kory Breuer – WID	x	
	Bonniejean Zitske - RSP	x	
	Toni Gunnison – UW Press, Chair	x	
	Julie Karpelenia – OVCERGE, ex Officio	x	
<b>Scribe:</b>	Eileen Callahan		

**----- Minutes ----**

<b>AGENDA</b>	<b>WHO</b>
<b>Welcome:</b> The meeting was called to order at 2:07 pm	Chair

<p><b>Review and approval of Jun/Jul minutes.</b>          Lauren moved to approve, seconded by Jim. Approved.</p>	<p>All</p>
<p><b>News:</b>          Norman will visit Oct 11 2:30-3:00 in Bascom. Group picture and annual report sent to Norman in June by Toni.</p> <p>RSP: Wellness program at RSP - Worked to develop program for 3 years, wrote white paper. EID continues, e.g. presentation on process for salary increases.</p> <p>PD committee: Mindfulness workshop has 35 registrants. Will contact Aaron Bird Bear for First Nations walk that will be open to all center personnel, research mentor training, work with Caitlin for event on a topic related to inclusiveness for spring.</p>	
<p><b>Old Business:</b></p> <p><b>1</b> Remove/approve communications plan          Not every Center has a designated communicator; id those that do. Committee should also be responsible for communicating about committee activities. Edits to Anne. Vote to approve plan deferred to next month.</p> <p><b>2</b> Review center reports and discuss strategies. Norman prefers that a single annual report is sent from committee; centers elect to submit highlights in the annual report. Need to plan how to collect information. Action deferred.</p> <p><b>3</b> Review climate survey questions and procedures. Talk with Natasha on how to roll out survey. Goal to field survey Nov. Add q re learning about policy changes in timely and accessible way. How to maintain confidentiality. Should responses be connected to HR data? Discuss survey implementation and reporting with Lynn Freeman. Set up meeting with Lynn and include either Toni or the ad hoc committee in Aug. Or invite Lynn to attend full committee meeting in Aug. Feedback to Emily on q by Aug 1.</p>	
<p><b>New Business/Discussion:</b>  <b>New business –</b>          Aug: AUPresses Diversity webinar (Toni). Revise Equity &amp; Diversity Resources document, review committee assignments, welcome packet.</p> <p>At Aug meeting: plan for 2019; climate survey update, workshop update, plan for Norman’s visit, review welcome and resource documents, committee assignments, watch webinar on inclusiveness.</p> <p>This is Toni’s last year as chair.</p>	

<b>Adjourned at 3:20 pm</b>	
<b>NEXT MEETING: Aug. 9, 2018, WIPAC</b>	All
<b>Future minutes: Tina Chorlton (WIPAC)</b> <b>Reminder: check agenda for minute takers for each month.</b>	