



OVCRGE Equity and Diversity Committee Meeting

Date: Thursday, June 13, 2019

Start/End Time: 2:00 – 3:30 PM

Location: Arboretum

Attendees:	Members:	PRESENT	ABSENT
	Judy Kingsbury – Arboretum	X	
	Anne Moser – Aquatic Sciences Center		X
	Emily Baer – Biotech		X
	(Vacant) – Biotron		X
	Eileen Callahan – Graduate School	X	
	Jim Porter – Institute on Aging		X
	Marchel Hill – Molecular Virology, V. Chair		
	Lauren Weitkamp – Cell & Molecular Bio	X	
	Darrell Hamilton – PSL	X	
	Deborah Hartley – Primate Center	X	
	(Vacant) – RARC		X
	Melanie Hebl - RSP	X	
	Derrick Herndon – SSEC	X	
	Choutae Yang – Waisman		X
	Tina Chorlton – WIPAC		X
	Kory Breuer – WID	X	
	Toni Gunnison – UW Press, Chair	X	
	Julie Karpelenia – OVCRGE, ex Officio		X
Scribe:	Kory Breuer		

----- Minutes ---

AGENDA	WHO
Welcome: The meeting was called to order at 2:11 pm	Chair
Review and approval of May 2019 minutes: May minutes were reviewed and approved with changes.	All

News / Updates:	
<p>Old Business:</p> <p>Committee membership Committee terms and membership and subcommittee rosters were briefly discussed. A short overview of subcommittee charges and/or current projects was provided.</p> <p>Annual center reports Toni presented the template for the center annual reports. This template will be shared with all committee members. There was some discussion on the possibility of accessing applicant and employee demographics for inclusion in the report. Demographic data would be useful to provide year-to-year comparisons and measure progress. Will confer with Julie Karpelenia about whether this is feasible. Derrick H. shared recent demographic reports from College of Letters and Science that could be used as a possible template.</p> <p>Climate survey update Toni followed up with James Yonker from DDEEA regarding analysis of the climate survey data, which is still pending. There was discussion on the best and most expedient way to move forward. Alternative options for analysis were offered, including OHRD, the LEAD Center, and UW Survey Center. Toni will request quotes.</p> <p>Equity and diversity resource documents Eileen will check the links in the resource document and make updates as needed.</p> <p>First Nations walking tour Lauren contacted Omar Poler to schedule tours September 16 and 18, 2:30-4:00PM. Derrick and Toni volunteered to attend the tours to coordinate RSVPs. A flyer will be distributed. Members are asked to share this opportunity widely with the staff at their centers.</p>	All
<p>New Business/Discussion:</p> <p>Prepare center reports Each committee member is asked to use the provided template to draft a summary report for their center by the July 11 committee meeting. These reports should provide a brief overview and focus on relevant questions (some questions may not apply to all centers). Lauren will draft an overview of the committee activities from the past year. Individual center responses will be compiled into a final report that will be provided to Vice Chancellor Drinkwater.</p>	All
Talking Points and closing announcements	
Adjourned at 3:15 pm	
NEXT MEETING: July 11, 2019, Memorial Union Terrace	All
Future minutes: Tina Chorlton	