



OVCRGE Equity and Diversity Committee Meeting

Date: Thursday, January 10, 2019

Start/End Time: 2:00 – 3:30 PM

Location: Discovery Building (330 N. Orchard)

Attendees:	Members:	PRESENT	ABSENT
	Judy Kinsbury – Arboretum	X	
	Terri Liebmann – Aquatic Sciences Center	X	
	Emily Baer – Biotech	X	
	(Vacant) – Biotron		X
	Eileen Callahan – Graduate School	X	
	Jim Porter – Institute on Aging	X	
	Marchel Hill – Molecular Virology, V. Chair	X	
	Lauren Weitkamp – Cell & Molecular Bio	X	
	Darrell Hamilton – PSL	X	
	Deborah Hartley – Primate Center	X	
	(Vacant) – RARC		x
	Melanie Hebl - RSP	X	
	Derrick Herndon – SSEC	X	
	Choutae Yang – Waisman	X	
	Tina Chorlton – WIPAC	X	
	Kory Breuer – WID	X	
	Toni Gunnison – UW Press, Chair	X	
	Julie Karpelenia – OVCRGE, ex Officio		x
Scribe:	Tina Chorlton		

----- Minutes ---

AGENDA	WHO
Welcome: The meeting was called to order at 2:04pm	Chair
Review and approval of December minutes. Lauren moved to approve with edits, Deb seconded.	All

<p>News / Updates:</p> <p>EAD Chairs: No campus E&D meeting in January. Meeting in December was also canceled, but instead there was a joint meeting with all E&D chairs and other people who work on related issues. Work on strategic planning and use it as focus group. Patrick Sims talked about: TOP, which came out of BLM; program to increase faculty, staff and students in STEM; Diversity Liaison project; Joined Nat Cen for Fac Diversity & Development (www.facultydiversity.org Eileen is familiar with it—good writing resources); Sims wants to make UW a national leader on diversity issues: “Unifying Messaging Strategy”, do a better job of responding to incidents and better job of giving diversity messages to campus (I am UW), unity ambassadors, focusing on retention and being more welcoming to new employees; get together with food/drink and things for faculty of color, for people to network (In The Mix); Toni will send minutes</p>	<p>Chair</p> <p>All</p>
<p>Old Business:</p> <p>Climate Survey: Survey Center: Translation of survey: Cost of translating survey was based on web survey. In order to translate it, we would have to switch survey to paper version, and this would cost \$20k-\$40k. If we want to offer translated versions, we would need to identify who needs them and in what languages and work with campus translation center; employees would have go to the translation center and take the survey with a translator. Consensus is that this is not an issue for us.</p> <p>Current price quote is \$5000-6000 for a survey that goes to 1800 faculty and staff: the Survey Center thinks we will get about 400 responses. Hope to send out by end of March, results back by end of fiscal year. ND has approved final budget and wants to see final questions. TG to meet with center directors at some point and wants everyone talk to their directors about it. There will be follow up emails from survey center during the time the survey is out to ask people to take it. Choutae asked if we can get a final copy of the questions; TG will write statement about what’s going to be on the survey (#of questions, topics, etc.). (Marchel moved to move ahead with questions, Darrell 2nd—approved)</p> <p>Review FY 19 goals:</p> <p>Center Reports: We are going to report on FY19 during FY20. We will address specific issues (looking at past reports for guidance): Recruitment & retention, outreach data, etc. Do wholistic overview where we show highlights from a few places. Plan is to do reports by July 1. TG will do a timeline and there will be a template in the box folder. Plan is to do one every year for whoever is in the position of OVCRGE.</p>	<p>All</p>
<p>New Business/Discussion:</p>	<p>All</p>
<p>Talking Points and closing announcements</p>	
<p>Adjourned at 3:17 (Derrick, Darrell)</p>	
<p>NEXT MEETING: Feb. 14</p>	<p>All</p>
<p>Future minutes: Tina Chorlton</p>	