



Grad School Equity and Diversity Committee Meeting

Date: March 11, 2010

Start/End Time: 2:30 – 4:00 PM

Location: Bascom Hall Room 350

Attendees:

Michelle Holland, Teresa Egan, Jean Phillips, Terri Klousie, Gayle Love, Wayne Davis, Peter Vanderveer, Esther Olson, Karen Aune, Molly Fifield Murray, Krista Coulson, Joe Bisognano, Ciaran Hannan

Note Taker:

Terri Wipperfurth- IceCube

AGENDA TOPICS

Welcome, Minutes, Announcements, Agenda Review

Minutes were approved.

Esther will be sending out an email to centers to request an E&D point of contact for each center. The contact may or may not be the GSED committee member.

Announcements: Karen Aune discussed the climate survey that PSL just distributed in a PDF format. There was a discussion about adding an agree or disagree option. Gayle Love did not recommend this as it has not been shown to add value. We also discussed options for distributing a survey. Qualtrics is an on-line survey program that may be utilized if Centers would like to distribute on-line. Just a net ID is required. Karen Aune will send the PDF to Jean Phillips who will put it on the GSE&D Website.

There was discussion about how the Climate Survey template will be customizable and you can add questions to the survey. The core questions should not be modified, once identified. We will discuss which questions should be the core questions at a future meeting.

TOPICS:

Sub Committee planning reports

Communications:

The committee has been discussing where the website is and how to get there on time. Checking over all of the information on the website to make sure that the links are working and that the information is current. Permission was given for the committee to manage the changes to the website directly.

Revisit E&D goals to make sure they converge with Damon Williams and the Chancellor's Office. We should have the Chancellor's goals before we revisit our own goals. The committee was not sure we could wait until something comes out of Damon Williams' Office.

The committee suggested that a summary of each meeting be created to drill down to others in the Centers. It was decided that the Communication's subcommittee will be responsible for compiling the summary and disseminating to the GSED committee.

The committee will work on publicizing GSED Professional Development workshops. Options discussed included a calendar of events to the website, a mini-newsletter, and working with the CNCS (Council for Non-Represented Classified Staff) to promote workshops.

Professional Development:

The committee will work on a new series of workshops. One of the workshop topics discussed was “How to be a Committee Chair.” They are open to suggestions. A questionnaire will be distributed by email. Members are asked to bring them to the April meeting.

The committee is considering the start-up of a book club.

Ad-Hoc:

The committee is working on a template for the Annual Progress Report. A draft template was distributed and discussed. The entire group reviewed the draft, discussed in detail, and provided feedback. They will continue working on it and pass it around at the next meeting.

Other Topics

Jean Phillips and Tina Yao will sit on the Campus Diversity and Climate Communications Committee.

It is anticipated that Damon Williams will be coming out with a strategic plan in May.

CLOSE

ACTION ITEMS

Discussion on convergence of campus goals and our goals. Jean Phillips will send it out her notes from The Seeding Inclusive Excellence forum and a hand-out that was distributed at a round table.

Bring back the GSED questionnaire completed.

Approve a final draft of the progress report.

Talk with your directorate to discuss how they feel about a Climate Survey doing a graduate school wide or center only.

NEXT MEETING WILL BE: April 8, 2010 – 2:30 to 4:00 PM – 350 Bascom Hall