

## **Graduate School Equity and Diversity Committee Meeting Minutes**

June 14th, 2012

2:00pm, 334 Bascom Hall

### **Present:**

Darrell Hamilton - Physical Sciences Laboratory  
Toni Gunnison - University of Wisconsin Press  
Sheila Hessman - Institute on Aging  
Anne Moser - Aquatic Sciences Center  
Terri Peck - Waisman Center  
Michelle Holland - Laboratory of Cell & Molecular Biology  
Wayne Davis - Biotech Center  
Joanne Brown-Primate Center  
Molly Fifield-Murray-Arboretum  
Chris Moore-Synchrotron Radiation Center  
Anita Herrick-Ice Cube  
Mary Butler Ravenberg-Graduate School  
Eric Thompson - Space Science

### **Absent:**

Maya Holtzman - Graduate School  
Peter Vanderveer - Biotron  
Marchel Hill - Institute for Molecular Virology  
Carey Hannan - Research Animal Resources Center  
Wendy Crone-Graduate School  
Julie Karpelenia-Graduate School

**Scribe:** Michelle Holland, Laboratory of Cell & Molecular Biology (for Marchel Hill, Institute for Molecular Virology)

**Call to Order:** Molly Fifield-Murray, Chair, convened the meeting at 2:00 pm

### **Meeting Minutes:**

The minutes were approved from the previous meeting.

### **Subcommittee Updates**

Toni circulated a draft of the welcome packet for new members. There is a different operating procedure and the one on MyWebspace is the most recent version. She will make the updates and send this onto the entire committee for final approval at the next meeting. Members should consider the option if the welcome packets should be sent to center directors as well.

Molly briefed the committee on the annual report update. Peter will send these to the Dean in August to be sent out to centers. The reports will be due back in October. The Ad Hoc committee will then prepare a summary report to be sent to the Dean.

The email list has been updated and will be maintained as a Wisclist so it is easy to edit and make changes. GSED Listserv [gsedc@lists.wisc.edu](mailto:gsedc@lists.wisc.edu) Thank you to Chris for getting this set up.

### **Recommendations to Damon Williams**

Following up on a previous meeting where Damon Williams, Vice Provost for Diversity & Climate, presented to our group, the committee discussed and finalized the wording of three recommendations to be sent to Damon. The committee approved the following

three recommendations to be placed on GSED letterhead and sent onto Damon and Martin.

**INSERT Final Wording of 3 Recommendations HERE:**

**Meeting Schedule**

There will be no meeting in July. The committee will resume the regular meeting schedule in August.

**Next meeting:**

Date: August 9<sup>th</sup>, 2012

Time: 2:00 – 3:30 PM

Location: Room 350 Bascom Hall

Scribe:

Agenda Items: