

Graduate School Equity Diversity Committee
January 14, 2010
2:30 PM to 4:00 PM
350 Bascom Hall
Minutes

Present: Esther Olson, Laurel Bacque, Gayle Love, Susan Cook, Terri Klousie, Maya Holtzman, Michelle Holland, Karen Clausen, Karen Aune, Peter Vanderveer, Kate Kaminski, Joseph Bisognano

- Esther reported that the Transitional Roundtable Conversations is scheduled January 28, 2010 and asked if other members from the Graduate Centers would like to participate. Currently, Chris Moore, Michelle Holland, Tina Yao, and Karen Aune have indicated that they will attend.
- Esther asked if all Graduate Centers have Equity & Diversity committee
Know so far that Institute on Aging, Virology, Biotron, UW-Press and Primate Center do not have E&D committees.
- Esther received information from the VPDC's office that there will be another E&D Chairs' meeting. Esther will bring to GSED information about what other campus E&D Committees are doing.
- Esther will contact Peggy Ziebarth to distribute the notes from the Centers Directors meeting.
- Sub-Committee s Meet on February 8, 2010 to develop plan for the year and add new items that may be important
- Professional Development Committee reported that they plan to provide another series of professional development workshops in the upcoming year. Will submit a request for funds to Jim Knickmeyer to cover cost of refreshments at the workshops.
- Sub-Committee Members have the option to change committees
- Potential Actions List was reviewed and revised
 - **Equity and Diversity Committee**
 - **Previous action items:**
 - Focus on issues to communicate.
 - **Future action items:**
 - Review sub-committee action items and help establish priorities.

- **Ad-Hoc**
 - **Previous action items:**
 - Review progress reports as committee and members take ideas to center as applicable, recommend center-wide best practices and common barriers.
 - Develop communication mechanism that directors will review regularly and share with staff.
 - Create method for measuring progress.
 - **Future action items:**
 - Develop format for center reporting.
 - Determine how we can get involved with recruiting a more diverse workforce.
 - Assist in development and refinement of a recruitment tool.

- **Communications**
 - **Previous action items:**
 - Central website composed across campus.
 - Expand Grad School website and maintain content.
 - **Future action items:**
 - TBD

- **Professional Development**
 - **Previous action items:**
 - Educate and train staff and leaders within Centers.
 - Just-in-time communication training, including workshops.
 - **Future action items:**
 - Continue with seminar development.

- **Committee Support**
 - **Previous action items:**
 - Grad School Diversity Committee talks to other diversity committees about barriers to best practices.
 - **Future action items:**
 - Grad School Diversity Committee talks to other diversity committees about barriers to best practices.

Next meeting March 11, 2010 meeting: Full committee meeting with reports from sub-committees

Maya Holtzman, Graduate School

