

**Graduate School
Equity and Diversity Committee Meeting Minutes
January 8, 2009
2:30pm, 350 Bascom Hall**

Present: Marchel Hill ((Molecular Virology), Joe Bisognano (SRC), Wayne Davis (Bio-Tech), Gayle Love (Institute on Aging), Michelle Holland (Molecular Biology), Molly Fifield-Murray (Arboretum), Susan Cook (Graduate School), Esther Olson, Patricia Mitchell (Waisman Center), Terri Wipperfurth (IceCube), Karen Aune (PSL), Jean Phillips (SSEC)

Absent: Russell Schwalbe (UW Press), Tina Yao (Aquatic Sciences), Barry Standorf (Animal Resources), Peter Vanderveer (Biotron), Maya Holtzman (Graduate School), Nancy Dopkins (PSL)

Convened: Esther Olson, Chair, convened the meeting at 2:30pm

Minutes: Minutes of November 13, 2008 were approved by acclimation with minor changes which Esther Olson will send to Barry Standorf.

Announcements: Karen Aune was introduced as new representative from human resources at PSL.

Scribe: Jean Phillips

Agenda Additions/Changes: None.

Action Items: None.

Reports:

1. Recruiting publications: Molly Fifield-Murray reported that the list of recruiting publications and organizations was sent in but is not yet online.
2. Damon Williams: Esther Olson reports hearing nothing more about construct of the February E&D campus event but says that we want our activities to dovetail with his.
3. Dean Cadwallader: Esther met with Dean Cadwallader to bring him up to date on our activities.

Discussion Items:

The group discussed strategies for a possible future meeting with the center directors. It was suggested that we schedule a meeting in April with all directors to share projects and plans and possibly invite Damon Williams, who could then tell directors what he has in mind for campus and how our work compliments his work. Would this be the best way

to engage the directors in conversation about their views on issues like climate, recruiting, and retention? Are we clear on what Dean Cadwallader wants and what the directors want?

The group went back to the beginning to determine, “what is the goal of our meeting and what do we hope to achieve?” With that in mind, the group opted to first attend the February 19th, *Activation Forum and Reception*, hosted by the Chief Diversity Officer, Damon Williams.. We will then base our April meeting content on what we learn from the forum. The program sounds as though it will be a presentation more than a discussion.

Action Items:

1. The group agrees that Esther should: 1) write a letter to Damon Williams before February 19th and tell him that we are looking forward to the *Activation Forum*, 2) ask him if there is any information he can provide before the forum to help us prepare, 3) ask who will be invited so that we can make plans to attend, 4) copy Dean Cadwallader and the E&D Committee on the letter
2. Cancel the February 12 E&D meeting and move it to February 26, the week after Damon’s forum.
3. Hold off on the April directors meeting until we see results of the February Forum. All agreed that the meeting with directors should include the current composition of our E&D committee.

Next Meeting

Date: February 26, 2009
Time: 2:30 – 4:00pm
Location: Room 350 Bascom Hall
Scribe: ?

Adjourn: The meeting adjourned at 3:40pm