

**Graduate School  
Equity and Diversity Committee Meeting Minutes**

April 12, 2012

2:00pm, 334 Bascom Hall

**Attendees:**

Darrell Hamilton - Physical Sciences Laboratory	Maya Holtzman - Graduate School
Joe Bisognano - Synchrotron Radiation Center	Terri Peck - Waisman Center
Toni Gunnison - University of Wisconsin Press	Peter Vanderveer - Biotron
Carey Hannan - RARC - Research Animal Resources Center	Eric Thompson - SSEC
Sheila Hessman - Institute on Aging	
Molly FiField-Murray -- Arboretum	

**Absent:**

Wayne Davis - BioTech  
Marchel Hill - Institute for Molecular Virology  
Michelle Holland - Laboratory of Molecular Biology  
Anne Moser - Aquatic Sciences Center

**Scribe:** Sheila Hessman

**Call to Order:** Molly FiField-Murray, Chair, convened the meeting at 3:00 pm

**Minutes:** Last month the scribe did not attend. Molly will put together her notes and get them out to everyone as soon as she can

**Announcements:** Darrell will be in contact with Jeff Russell to come and speak at the May meeting about the Chancellor's Initiative on Education. We are hoping that 350 Bascom will be available and if you want to invite one other from your center to attend that is encouraged.

**HR Design and Damon's Charge for the committee:**

We spent most of the meeting discussing the HR Design and how most of the concerns we have as a group and are being addressed in the working teams in the HR Design. Molly brought forth the idea of the each of the sub committees to take on one or two of the work teams topics (ie. Benefits, Diverse Workforce, Recruitment and Assessment) to keep abreast of their work progress and if there are ideas that the team was not addressing then to bring them to the team on behalf of our committee to address them. Darrell suggested that it may be beneficial that the whole committee meetings move to quarterly meeting and have the sub committees meet in the in between months in order to give the sub committees time to really discuss the issues. This stems from the fact that many federally funded academic staff members can only afford to commit to one and half hours a month for campus meetings. Many members liked the idea. We will all meet for the May meeting and after Jeff's presentation, the sub committees will break into smaller groups to discuss what they think is a good charge for them that fits with Damon's charge and coincides with one or two of the HR Design's work teams.

Molly suggested that she, Peter and Wendy should meet separately and see if they can come up with a best way to tackle Damon's charge.

Finally, Toni brought a Welcome Binder that she compiled from all the historic materials she had. It was quite large and the group felt it was very overwhelming to hand to new committee members. Toni will work on a 2-3 page packet for new members that will include the Committee Purpose, current roster, current minutes and agendas and helpful links to the web page, shared web space, so the new members can go and look at the archived minutes, and check out the tool kit, templates etc.

**Next meeting:**

Date: May 10, 2012

Time: 2:00 – 3:30 PM

Location: Room 350 Bascom Hall

Scribe:

Agenda Items: Jeff Russell Chancellor's Initiative on Education and sub committee break out discussions.