

Graduate School
Equity and Diversity Committee
October 9, 2008
2:30 PM – 4:00 PM
350 Bascom Hall

Present: Tina Yao (Aquatic Sciences), Molly Fifield-Murray (Aboretum), Peter Vanderveer (Biotron), Maya Holtzman and Susan Cook (Graduate School), Michelle Holland (Molecular Biology), Marchel Hill (Molecular Virology), Barry Standorf (Animal Resource), Jean Philips (SSEC), Joe Bisognano (SRC), Gayle Love (Institute on Aging), Wayne Davis (Bio-Tech), Nancy Dopkins (PSL), Sarah Florino (IceCube Research), Patricia Mitchell (Waisman Center)

Absent: Kate Kaminski (Primate Research), Russell Schwalbe (UW Press)

Convened: Chair Esther Olson convened meeting at 2:35 PM

Meeting Meetings: Minutes of September 11, 2008 were approved as written.

Announcements: Kate Kaminski is new representative for Primate Research Center. The annual report of the Ombuds Office, an on campus resource for faculty and staff, is available on their webpage.

Scribe: Nancy Dopkins

Agenda Additions/Changes: None.

Action Items: None.

Reports:

Recruiting Publications list. Molly sent final list to Adin but has not heard back from him. Esther will follow up to make sure he understands what it is and where is originated from, and that we would like to be informed as to what he plans to do with it. The list will be put on **MyWebpage** for now until Graduate School Equity & Diversity site is ready.

Meeting with Vice Provost Williams. Esther has arranged for Vice Provost Williams to attend our December 11, 2008, meeting. She will try to find out before our November meeting what amount of time he wants. It was agreed that an agenda item for our November meeting will be to put together a list of questions and/or concerns for our meeting with Williams.

Discussion Items:

Subcommittee issues. Esther stated response to her inquiry as to whether or not committee substitutes should attend subcommittee meetings was mixed. She believes that they should attend and that by being briefed ahead of time could potentially contribute or at least report back progress made and future assignments to committee member. Others thought it should be left up to individual substitute whether or not he/she felt comfortable in attending subcommittee meetings. Esther will review the committee's bylaws for substitute duties and responsibilities, and draft language for review at our next meeting.

Meeting conflicting with Holidays. It was brought up that setting dates for our committee meetings should include consideration of members wanting to observe religious or cultural holidays. Esther will consult calendar when setting future meeting dates.

Next meeting:

Date: November 13, 2008

Time: 2:30-4:00 PM

Place: Room 350

Scribe: Barry Standorf

Agenda Items: Preparation for Williams in December

Approval of Revised GSE&D Operating Procedures

Setting agenda for 2008-09

Adjourned: 2:55 PM to breakout into subcommittee groups

Respectfully submitted,
Nancy Richmond-Dopkins