

Committee on Academic Staff Issues

Minutes of Meeting

September 19, 2003 Meeting

Approved: 10 October 2003

Present:

Jody Helgeland, Tanya Cobb, Linda Haskins, John Stott, Mina Johnson-Glenberg, Linda Tuchman, Wilt Sanders, Marcia Douglas, Deborah Faupel, Miriam Simmons, Sheila Leary

August 22, 2003 Minutes:

Minutes approved as presented.

Agenda Agreement:

There was an agreement that Sub-Committee Reports should be on each agenda.

Minute Taking:

Discussed process for minute taking – a volunteer or rotation between members. Decision that Marcia Douglas would take the minutes until January 2004 and at that time, the committee would re-visit and discuss the process.

Web Site:

Discussion on what topics should be on the web site. Comments should be given to John Stott within the next two weeks.

Sub-Committee Reports:

Personnel Policies and Procedures Committee

Committee met and reviewed the CASI issues list that was developed and discussed the issues that might pertain to their sub-committee. A sub-committee meeting summary was distributed to the CASI members.

Nominating Committee:

Committee met informally after August 22nd meeting. Nothing to report.

Districting Committee:

Committee met and discussed/suggested a merge of the Nominating and Districting Committees. Okay for now, but possibly re-arranging the Waisman Center representation in the future prior to next election.

Professional Development and Recognition Committee:

No report.

Communications Committee:

See web site agenda item.

Announcing CASI to Academic Staff:

Discussion on how we introduce ourselves to the academic staff – Launch, “Here we are,” website, etc.

CASI Issues:

What issues do we start with? Suggest that we start with 4 issues. Some brief discussion regarding Academic Staff PI Status.

Guest: Read Gilgen, Professional Development and Recognition Committee (PDRC) Member. Read Gilgen is a member of the PDRC, a standing committee of the Academic Staff Assembly. Read provided a handout that listed Brown Bag Sessions, Professional Development Grant Deadlines and Academic Staff Excellence Awards.

Next Meeting: – October 10, 2003, 9:00-10:30