

Committee on Academic Staff Issues

Minutes of Meeting

July 8, 2005

Approved: September 29, 2005

PRESENT:

Donna Cole, Gary Case, Wayne Feltz, Linda Haskins, Jody Helgeland, Mary Lou Reeb, Judy Kingsbury, Bruce Neumann, Jean Phillips, and Miriam Simmons

ABSENT:

Tanya Cobb, Julie Karpelenia, and Linda Tuchman

CONVENE:

Chair Martin Cadwallader convened the meeting at 9:04 a.m.

WELCOME AND CHAIR'S COMMENTS:

Martin Cadwallader welcomed everyone.

REVIEW AND APPROVAL OF MINUTES of May 13, 2005:

Some corrections to the minutes were noted: Bruce Neumann's name is misspelled on page 3. Miriam Simmons moved approval, Linda Haskins seconded the motion. Motion carried.

ANNOUNCEMENTS:

There were no announcements.

STANDING COMMITTEE REPORTS:

Communications Committee

No report.

Nominating and Districting Committee

The committee met Thursday, July 7. A report summarizing the meeting will be emailed to CASI. Highlights include all CASI members are on at least one subcommittee, Communications will need to select a chair, goals for 2006 were reviewed and approved, and updates of the Nom/Dist changes will be forwarded to John Stott and Steve Hahn. The election for Vice Chair was held. Mary Lou Reeb won re-election.

Personnel Policies and Procedures Committee

Topic/Issue: Honorific Research Title

The report on the Honorific Research Professor Nomination Guidelines & Procedures was deferred until the September meeting when Tanya Cobb will be present.

Professional Development and Recognition Committee

No report.

AD HOC COMMITTEE REPORTS

PI Committee

Topic/Issue: PI Issues Presentation

With the departure of Wilt Sanders and Deb Faupel, the committee is in flux. Wayne will follow up.

ACADEMIC STAFF ASSEMBLY UPDATE

The assembly has not met.

ACADEMIC PLANNING COUNCIL UPDATE

A meeting of the Academic Planning Council was held May 26. Mary Lou updated GS-CASI on agenda topics, which included the recent Biotechnology Center Review, the WARF Budget and the task force on tuition fee remission.

Martin asked for suggestions for future topics. Suggestions included:

1. Overview of the WARF budget
2. Over of Graduate Administration
3. Major Issues facing Graduate School and the University next year
4. Overview of the planning process for the Fall Competition
5. Faculty Recruitment and Retention Packages

Decision was made to add a Graduate Q&A at the beginning of each CASI meeting.

OTHER BUSINESS

2005 Annual Report Preparation and 2005-2006 Subcommittee Goals The current format will be followed with subcommittee chair reports due to Mary Lou Reeb by August 15. Mary Lou will complete a draft of the report by Sept. 1. Subcommittee goals will be deferred until after Sept.

GS CASI Report to ASEC

Deferred until a yet-to-be-determined date

Proper Posting of Meeting Notices

Deferred until the September CASI. Julie Karpelenia will bring a copy of the UW-Madison Guidelines for Complying with the Wisconsin Open Meeting Law.

Minute Takers

Nov. Donna Cole
Jan. Jody Helgelund
March Judy Kingsbury
May Jean Phillips

CONSTITUENT ISSUES

NEXT MEETING

Date: Thursday, September 29, 2005
Location: 350 Bascom
Time: 9:00-10:30 a.m.
Minutes: Gary Case

ADJOURN

A motion to adjourn the meeting was made by Linda Haskins, seconded by Wayne Feltz. Chair Martin Cadwallader adjourned the meeting at 9:45 a.m.

Respectfully submitted,
Miriam Simmons