

Committee on Academic Staff Issues

Minutes of Meeting

July 13, 2007

PRESENT:

Wayne Feltz, Julie Karpelenia, Mary Lou Reeb, Donna Cole, Miriam Simmons, Bruce Neumann, Cheryl Redman, Tanya Cobb

ABSENT:

Martin Cadwallader, Matt Hoffman, Jean Phillips, Linda Tuchman

CONVENE:

Vice-Chair Mary Lou Reeb convened the meeting at 9:00 am.

REVIEW AND APPROVAL OF MINUTES:

The minutes from the 11 May 2007 meeting were reviewed and approved by all.

ANNOUNCEMENTS:

No announcements.

COMMITTEE REPORTS:

Communications Committee (Mary Lou)

The GS-CASI Annual Report is due to ASEC in October 2007. Committee Chairs should view last year's format and send suggested changes (if you have any) to Jean Phillips by August 15th. Chairs must have their Goals and Accomplishments sent to Jean by September 1st so that she can complete the report.

Nominations/Districting Committee (Wayne)

Ballots were passed out and Jean Phillips unanimously won the election to become our next Vice-Chair. A burst of applause broke out and everyone sends their congratulations to Jean since she could not make the meeting.

We went over the committee assignments that Wayne had sent earlier in an e-mail.

Teresa Palumbo was nominated by Donna Cole to replace Michael Anderle.

We discussed the lack of a member on the committee from either the Ice Cube Project or the Arboretum. Julie and Wayne will work on finding academic staff in these two groups that may be interested.

Professional Development and Recognition Committee (Miriam)

The PDRC met jointly with Communications and reviewed the FAQ document that the Engineering Department CASI had composed. Revisions and a completed document will be introduced at our November meeting. It was suggested that Matt Hoffman could use his library background to make sure the format is appropriate and that the document is in the first person throughout. Mary Lou will expand the shared governance section with help from John Stott.

Some members are wondering if the My Professional Development part of the portal system is operational or not.

Cheryl and Bruce will communicate with Don Schutt's office about a feedback link for classes that are full or not offered via the portal and to see if everything can be linked to one place to make navigation of the site more user friendly.

Donna reported that the Campus PDRC Excellence Award Ceremony was a wonderful tribute to the exceptional academic staff on campus.

OTHER BUSINESS:

- Update on CASI Listserv (Julie)

- Julie reported that the listserv is up and that it is unmoderated. GS CASI members can use it to send questions/comments to other committee members quickly. The address is gs-casi@lists.wisc.edu
- Wayne will send name additions/deletions to Julie when updates are necessary to the list.
- It was suggested that Wilt Sanders be added to the list.
- Martin is not included on the list, but Julie sends any pertinent information on to Martin.
- School of Education CASI Staff Survey
 - Mary Lou has been in contact with the Education CASI and has stated that our committee would like to view the survey that they put together and also the results when they are tabulated.
- Speaker
 - Esther Olson, Chair of the GS E&D.
 - The committee was mandated by Martin in late 2004.
 - Some of the questions that are being discussed: What is Climate? How does climate work with retention?
 - The Committee has already put together a "tool kit" for all of the centers including lists of programs and websites. It is available on line and is continually being updated.
 - A recommendation that came out of this committee was that each center should have its own E & D Committee that could be molded to their specific needs.
 - The Committee has over 20 members and has recently had one third of its members turned over so that organization has to begin once again.
 - The Committee plans to make a report to the Dean and initiate an orientation for new members. The Committee is made up of faculty, academic staff, and classified staff.

NEXT MEETING

Date: Friday, September 14, 2007

Location: 334 Bascom Hall

Time: 9:00-10:30 a.m.

Minutes: Linda Tuchman

ADJOURN:

Adjourned at 10:35 am by Vice-Chair Mary Lou Reeb

Respectfully submitted by Donna Cole