

# Committee on Academic Staff Issues

Minutes of Meeting

March 9, 2007

*Draft*

## PRESENT:

Matt Hoffman, Miriam Simmons, Donna Cole, Bruce Neumann, Wayne Feltz, Julie Karpelenia, Cheryl Redman, Martin Cadwallader, Linda Tuchman, Jean Phillips

## ABSENT:

Mary Lou Reeb, Michael Anderle, Tanya Cobb

## CONVENE:

Dean Martin Cadwallader convened the meeting at 9:00am

## WELCOME AND CHAIR'S COMMENTS:

Martin Cadwallader welcomed everyone to the meeting

## REVIEW AND APPROVAL OF MINUTES:

The CASI minutes from the January 12, 2007 were reviewed and unanimously approved.

## ANNOUNCEMENTS:

Academic Staff Assembly Update (Neumann)

- A listening session for academic staff is scheduled for March 21, 2007 at Memorial Union
- All members are encouraged to get the word out to respective districts about the Issues Forum.
- The call for Professional Development Grants is out
- The Academic Staff Institute is scheduled for March 21, 2007, 11:45 - 1:15 at Memorial Union
- A leadership meeting is scheduled for June 28-29, 2007.
- The Regents are looking at admission criteria and domestic partner benefits. The Regents passed a non discrimination provision in 2005 and the Academic Staff Assembly wants to pass a resolution to endorse this.
- Regarding academic staff who advise graduate students: Read Gilgen and Robin Kurtz

## COMMITTEE REPORTS:

### **Communications Committee (Phillips)**

Julie Karpelenia will check with IT at Bascom about creating an email list for the GS-CASI. Updates to the list could be provided by the Communications Subcommittee.

We discussed how updates to the district email lists are handled. Mark Mulligan, former CASI member, has volunteered to continue to provide updates to Wayne Feltz who will forward them to CASI members.

### **Nominating and Districting Committee (Feltz)**

Ballots have gone out for elections to CASI which will be held March 12-16, 2007. Bruce Neumann and Mary Lou Reeb have submitted for reelection. Tanya Cobb's term expires this year as well, but this is an appointed position.

We have an appointed position vacancy which we need to fill. These positions help the CASI achieve some balance.

Wayne notes that SSEC has grown 30-40% and because of this increase, this district is getting quite large. Martin will evaluate the distribution among districts. It was suggested that Ice Cube and the Arboretum could be another district, along with the UW Press. Currently, those folks are distributed among other districts.

Wayne will send out the subcommittee membership and balance: Communications, Professional Development and Nominating.

#### **Professional Development and Recognition Committee (Tuchman)**

The PD is talking about ways to let people know what resources exist for pd/training. Miriam talked about the FAQ developed by the College of Engineering as a possible format. It covers many topics, including pd.

The UW policy governing PD and advancement is considered a guideline which can be interpreted by individual units.

The committee wondered if there is enough specific information for scientists offered through the Office of Human Resources (OHR) and whether Don Schutt might be invited to meet with the entire GS-CASI. He could address how career development and compensation go together. OHR offered a career assessment program - is this something the GS-CASI should do? The Graduate School is putting together a seminar series related to issues that came out of the climate survey. Julie Karpelenia is leading this.

#### OTHER BUSINESS:

- Dr. Hill from Ice Cube has been nominated for the Honorific Research Professor title. The packet is with Terry Millar. Following his review, it will go to Dean Cadwallader and Julie Karpelenia; then to the review committee. Nominations are reviewed by the panel in the spring become effective in the fall of each year.
- The Wisconsin Institutes for Discovery recently announced recipients of the seed grant competition - the question was raised about whether there should be academic staff on the selection committee for future awards.

#### GUEST SPEAKER:

- Kim Moreland, Director of Research and Sponsored Programs (RSP) and Associate Vice Chancellor for Research Administration
  - Ms. Moreland has held previous positions within higher education research administration.
  - RSP is the central point for managing grants and contracts for the University. This accounts for 40% of the University's revenue stream and represents 3300 sponsoring agencies providing this income.
  - Each agency has its own set of regulations with which the UW must comply. Ms. Moreland's office reviews all research proposals before they leave the UW. RSP manages the funds - accounting, processing, funds.
  - The campus uses 34 electronic systems to submit requests for funding and once funds are awarded, RSP manages the requirements for getting the funds dispersed.

- Award terms can be negotiated: The UW cannot accept any restrictions on publishing and many other issues. The UW needs to be able to freely use the results of our own research.
- For grants, we know what the terms and conditions will be, but for a contract, things can vary considerably.
- Currently, there are 1700 active accounts managed at RSP. RSP accounting system manages the fund activity and provides assurance of financial compliance.
- UW-Madison is among the top three institutions in terms of research dollars received. Others are UCLA, U Michigan and Johns Hopkins. As a public institution, this is a mark of the commitment to the University.
- RSP's goal is to take the burden off of the researcher so they can do research and RSP can handle the funds administration.
- In recent years, the federal government has been more willing to place restrictions on limiting the role of science.
- Science is a costly endeavor because it takes the best minds, facilities, etc. to produce the best scientific results. The infrastructure for science at the UW has lagged behind the science and RSP is trying to make improvements. What infrastructure changes is RSP making? A) RSP is implementing a web-based compliance system; B) Peoplesoft modules are coming up in 2008 and the accounting modules will help PIs manage their funds; C) RSP is submitting NIH grants on another electronic system which is designed to check for errors before submitted. This system is an add-on to the NIH electronic system that is problematic to use; D) the indirect cost proposal will be submitted on March 23 (it's due March 31). Currently, the rate is 47% -- the UW is seeking to raise the rate to 48.5 or 49%, which is still below the national rate. DHHS (NIH) and ONR are the two agencies with which the UW negotiates the indirect cost rates.
- The implementation of new accounting systems will create the need for more staff within RSP, not less staff in order to maintain efficiency.

Meeting Schedule / Minute Takers

<b>Date</b>	<b>Minutes</b>
May 11, 2007	Cheryl Redman
July 13, 2007	Donna Cole
September 14, 2007	Linda Tuchmann
November 8, 2007	Jean Phillips

NEXT MEETING

Date: Friday, May 11, 2007  
 Location: 334 Bascom Hall  
 Time: 9:00-10:30 a.m.  
 Minutes: Wayne Feltz

ADJOURN:

Meeting was adjourned at 10:45 am by Dean Cadwallader

Respectfully submitted,

Jean Phillips