

**Graduate School (GS)
Committee on Academic Staff Issues (CASI)
Friday, 9 May 2008
9:00 - 10:30 am
334 Bascom Hall**

Present: Jean Phillips, Wayne Feltz, Julie Karpelena, Mary Lou Reeb, Donna Cole, Miriam Simmons, Bruce Neumann, Cheryl Redman, Tanya Cobb, Kael Hanson, Dan Bull

Absent: Martin Cadwallader, Matt Hoffman, Linda Tuchman

Convene: Chair Jean Phillips convened the meeting at 9:00 am.

Review and Approve Minutes:

The minutes from both the 8 February 2008 and 14 March 2008 meetings were reviewed and approved by all.

Announcements

- **Welcome!** to new committee member Dan Bull.
- **Academic Staff Assembly Update** - Bruce
 - Provost Farrell reported to Academic Staff Executive Committee (ASEC) that effort reporting progresses with deans focusing on those who are 100% funded by federal grants. Individuals should be allowed at least 1% time to participate in monthly governance meetings. As much as 5% can be approved if more time is needed for other commitments. The funds will come from another, unnamed UW source.
 - Unanimously passed a resolution for a need-based fundraising program for students. It will be managed by UW Foundation, which will offer matching funds. The Faculty Senate spearheaded this. Participation is voluntary.
 - Jo Ann Carr, Daña Alder, and Mary Lou Reeb were elected to three-year terms.

Committee Reports

- **Communications**
 - There is no report for this period.
- **Nominating and Districting** - Wayne
 - Donna Cole, District 3, and Cheryl Redman, District 7, were reelected to three-year terms.
 - Nominations for a new vice-chair are needed by 1 July 2008.
- **Professional Development and Recognition** - Miriam
 - The Compensation and Economic Benefits Committee reviewed the "Frequently Asked Questions" document for Academic Staff.
 - Made some valuable changes
 - Target release date of 30 July 2008.
 - All three Professional Development grant applications were awarded: Greg Barrett-Wilt and Amy Harms both of the Biotechnology Center, and Eva Rakasz of the Primate Center.
 - Discussion of submission process and required signatures.

Other Business

- **GS Academic Planning Council** - Jean
 - Review of University Press; discussion followed.
 - Wisconsin Alumni Research Foundation budget was presented.
 - Received figures from GS on the major expenditures for 2006-2007.
 - Discussed current news that UW has difficulty retaining top-notch faculty.

- **ASEC-CASI Brown Bag** – Mary Lou
 - Learned of College of Agriculture and Life Sciences recognitions initiatives for service of 10, 20, and 30 years of service.
 - Medical School has an annual Academic Staff Showcase.
 - The Academic Staff Institute is now administered through Madison Academic Staff Association. It was part of Wisconsin Center for the Advancement of Postsecondary Education (WISCAPE)

- **GS-CASI Calendar Year** – Mary Lou
 - Recommend the reporting year be changed to July-June annually.
 - Will coincide with terms of committee members.
 - Will tie in with ASEC planning process in July.
 - Our reports can be submitted by 1 July.
 - Committees meet sometime in July-September to have an action outline prepared for agenda.
 - Do a retreat in September.
 - All approved.
 - Committee reports are due now.

- **Speakers for Future Meetings** - Julie
 - Would like Dean Cadwallader for the July meeting to help with planning process
 - Hope to have Alice Gustafson in November to talk about the Administration Process Redesign
 - Would like an update on the Wisconsin Institute for Discovery

Meeting Schedule and Recorders of the Minutes

11 July 2008 – Donna Cole

12 September 2008 – Bruce Neumann

14 November 2008 – Wayne Feltz

Next Meeting

Date: Friday, 11 July 2008

Location: 334 Bascom Hall

Time: 9:00 – 10:30 am

Minutes: Donna Cole

Adjourned at 10:30 am by Chair Jean Phillips

Respectfully submitted by Cheryl Redman