

Retreat Agenda

Graduate School
Committee on Academic Staff Issues Retreat
Monday, September 14, 2009
351 Space Science Engineering Center (AOSS Building)
12:30 pm – 3:00 pm

Convene

Minute Taker: ??

Review and Approve Minutes from May and June 2009 meetings

Business:

- Vice-chair election (if quorum exists)
- Set new meeting dates (Monday or Thursday) – Monthly??
- Update calendars and minute taker list
- Web site updates – Who?
- Send email introducing GS-CASI representation
- Review of 2008-2009 Accomplishments
 - Electronic elections
 - OMBUD's visit
 - GS-CASI representation filled
 - Increased representation on ASA and ASEC
 - Academic Staff Professional Development grant review
 - Completion of GS-CASI self-study 2009
- Review of GS-CASI 5-year self study 2009
 - By-law review
 - SOC – Challenges discussion
- 2009-2010 Initiative Candidates
 - **GS-CASI Academic Staff self study (who are we?) – important since new chancellor – (PPP, Cheryl Redman Chair)**
 - **Draft of one page survey of issues and demographics (Mary Lou and Miriam)**

- **Julie is chairing staff workforce planning in conjunction for strategic plan (Graduate school initiative)**
 - **UW-Madison 2009 Reaccreditation – Building a Welcoming, Respectful, and Empowered University Committee – GS-CASI (PDRC)**
 - **New recognition ideas from others to encourage and award academic staff from other CASI's (PDRC)**
 - **Academic staff showcase maybe a Graduate school (model after MedSchool)**
 - **Recognition of service (pins), Dean Cadwallader State of Graduate School possibly could recognize with pin/Bucky book make recommendation to Dean Cadwallader (agenda for next meeting)**
 - **Professional development, GS unit open houses and tour**
- Review timing of important annual GS-CASI reporting, elections, web update, email information to district membership (please add to below)
 - Title: GS-CASI Annual Timeline
 - March - District email list update, GS-CASI elections
 - July - Committee reports due 1 July – 30 June to Communication Committee, new vice-chair elected, new district representatives introduced, adjust committee membership, web page update
 - September – Finalize and approve annual report and discuss Future annual goals at annual Retreat
 - October – GS-CASI annual report due October 1 to Dean of Graduate School and Secretary of Academic Staff and publish on GS-CASI web site
- New guest speaker list update
 - Esther Olson
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- Committee chairs

Adjourn

Action Items:

1)