

Retreat Agenda

Graduate School
Committee on Academic Staff Issues Retreat
Monday, September 13, 2010
Rm 334 Bascom Hall
1:30 pm – 3:00 pm

Convene

Minute Taker: Moira Harrington

Review and Approve Minutes from June 2010 meeting

Announcements:

- Governance updates (ASA, ASEC, Committees)
 - Update on graduate school restructuring
- GS APC update

Business:

- Vice-chair election (if quorum exists)
- Review of 2009-2010 Accomplishments
 - Fewer accomplishments than years past due to focus on Graduate school restructuring
 - Electronic elections
 - GS-CASI representation filled
 - Increased representation and communication with ASA and ASEC
 - Academic Staff Professional Development grant review
 - Completion of GS-CASI self-study 2009
- Meeting dates discussion
 - ****October 11, 2010: 370 Bascom Hall**
 - ****November 8, 2010: 370 Bascom Hall**
 - December 13, 2010: 334 Bascom Hall
 - January 10, 2011: 334 Bascom Hall
 - February 14, 2011: 334 Bascom Hall
 - March 14, 2011: 334 Bascom Hall
 - April 11, 2011: 334 Bascom Hall

- May 9, 2011: 334 Bascom Hall
- June 13, 2011: 334 Bascom Hall
- All meetings are scheduled from 1:30 p.m. to 3:00 p.m.
- Update calendars and minute taker list
 - October 11 – Reina Maryuama
 - November 8 – Julie Schears
 - December 13 – Tanya Cobb
- Web site updates
- 2010-2011 Initiative Candidates
 - ??
- Review timing of important annual GS-CASI reporting, elections, web update, email information to district membership (please add to below)
 - Title: GS-CASI Annual Timeline
 - March - District email list update, GS-CASI elections
 - July - Committee reports due 1 July – 30 June to Communication Committee, new vice-chair elected, new district representatives introduced, adjust committee membership, web page update
 - September – Finalize and approve annual report and discuss Future annual goals at annual Retreat
 - October – GS-CASI annual report due October 1 to Dean of Graduate School and Secretary of Academic Staff and publish on GS-CASI web site

Adjourn

Next Meeting: October 11, 2010

Location: Rm 370 Bascom Hall

Time: 1:30 – 3:00 pm

Minutes: Reina Maryuama

Action Items:

- 1) ??