

## **AGENDA**

Graduate School  
Committee on Academic Staff Issues  
Monday, February 13th 2012 from 1:30 – 3:00 pm

**\*\*Waisman Center RmA120\*\*1**

### **Convene**

### **Welcome and Chair Comments**

**1:30-2:15 Tour and presentation by Teresa Palumbo, Waisman Center Senior University Relations Specialist**

**Alex, Julie, and Nicci can offer supplemental info. during or after tour**

**2:20-3:00 Regular business**

**& Parking passes for individuals who work off campus. Please let me know ahead of time and perhaps arrive a couple minutes early if possible.**

**Review and approve minutes from 12/12/11 meeting**

### **Action items**

- Communications - web page updates (Harmon)

### **General Reports**

- ASA/ASEC report (Neumann/Feltz)

### **Committee Reports**

HR Design – Work Team (Hackel)

Communications (Harmon)

Nominating and Districting (Feltz)

Professional Development (Simmons)

### **Other Business**

Academic Staff Budget discussion

Waisman Center Tour and overview

Minutes/notetakers

### **Action Items**

### **Adjourn**

**Next Meeting:** March 12, 2012

**Location:** 350 Bascom Hall **Time** 1:30-3:00pm

**Minutes:** Kristin Harmon

<sup>1</sup>How to find Waisman Rm A120:

From main lobby entrance, follow long hallway with windows near Highlands Ground café, through set of doors, turn left, another left through set of doors, left through A122 (auditorium breakout space). A120 is next to this breakout space. Visitor signs will also be posted. 😊