

Graduate School  
Committee on Academic Staff Issues  
Monday, July 9, 2012, from 1:30 – 3:00 p.m.  
Wisconsin Institutes for Discovery

Present: Judy Bauman, Alex Converse, Kristin Harmon, Julie Karpelenia, Bruce Neumann, Julie Schears, and Tom Zinnen

Absent: Martin Cadwallader, Jenny Eagleton, Wayne Feltz, Jenny Hackel, Moira Harrington, John Richards, Sr., and Nicole Schmidt

**WID Tour**

Meeting preceded by tour of WID facilities by Beth Misco.

**Convene**

Meeting convened at 2:30 p.m. by Julie Karpelenia; no quorum

**Minutes**

Minutes of April and May meetings will be approved via e-mail due to lack of quorum.

**Committee Reports**

Nominating & Districting – Defer to August meeting

Professional Development – Defer to August meeting

Personnel, Policies & Procedures/HR – Defer to August meeting

Communications (Harmon) – Web updates are in progress; members and meetings have been updated, with further updates to come. Some broken links have been found; working with Grad School IT to resolve.

**Other Business**

HR Design Update – Defer to August meeting

Locations and notetaking for future meetings (Julie K.) – Julie will send e-mail with locations for August 2012 – July 2013 meetings. After discussion, decided to assign notetaking for the coming year in alphabetical order by last name; Kristin H. taking notes for July meeting, so will start with Moira H. for August 13, 2012 meeting. Julie will send e-mail of complete list.

**Action Items**

Review and approve minutes from April and May 2012 meetings via e-mail

**Adjourn at 3:00 p.m.**

**Next Meeting:**

August 13, 2012

**Location:** 350 Bascom Hall

**Time** 1:30 – 3 p.m.

**Minutes:** Moira Harrington

Respectfully submitted,  
Kristin Harmon