

## **Training Grant Directory Roles:**

Program Director/Principal Investigator (Contact PD/PI)\*: Faculty member responsible for the overall direction of the training grant program and associated training grant award. Training grant programs with Multiple PD/PIs should list the Contact PD/PI in this role. The Contact PD/PI is designated on the current Notice of Award and serves as the point of contact between NIH and the training grant leadership team. All remaining PD/PIs should be assigned the “Other PD/PI” role.

Other PD/PI^: Individual(s) listed as a PD/PI on the training grant with the Multiple PD/PI model who are not the Contact PD/PI.

Training Grant Administrator\*: Individual(s) working directly with PD/PI in the pre-award and post-award administration of the training grant program. They also work directly with trainees funded by the training grant. Individual(s) in this role serve as the primary administrative contact for the training grant program. Additionally, this role has permission to update training grant program roles and program information in the Training Grant Directory. (maximum of two individuals in this category)

Faculty Trainer\*: Faculty members who participate in the training grant program to mentor and train predoctoral trainees and/or postdoctoral trainees. For NIH training grants, these faculty would be listed on data table two at time of application and/or renewal. Faculty approved as trainers during non-competitive continuation years, should be updated to the training grant program’s faculty trainer list.

The following roles are not required but available for training grant programs that delineate these specific roles:

Associate Director- Individual(s) who are part of the training grant program leadership team and provide critical contributions to the training grant program. These individuals are often faculty members.

Pre-award Administrator: Administrative staff who works directly with PD/PI(s) on training grant applications, including post submission materials and Just-in-Time (JIT) process.

Post-award Administrator: Administrative staff who works directly with PD/PI(s) on management of the training grant, this includes but is not limited to management of trainee appointment and program activities, monitoring expenses, reporting progress and completing award closeout requirements.

Fellowship/Traineeship Coordinator: Administrative staff in the training grant program who supports training grant program activities and work directly with trainees funded by the training grant.

\*=Required Role (Training Grant Administrator must identify individual(s).

^= Required for training grant programs with the Multiple PD/PI model.