

Graduate School Committee on Academic Staff Issues  
Major 2003-04 Accomplishments

The Graduate School Committee on Academic Staff Issues (GS-CASI) has completed its second year as an advisory body to the Dean of the Graduate School on academic staff issues. It is with pleasure that we report academic staff participation in related activities has increased in the past year and GS-CASI recommendations implemented to the benefit of the School's academic staff (AS).

Major accomplishments include:

**At the college level**, with Dean Cadwallader's active support; GS-CASI accomplishments include: **(1)** a member of GS-CASI was added to the Academic Planning Council membership as the AS representative; **(2)** a GS-CASI member now serves in the newly created position of vice-chair of the GS-CASI committee in the absence of the chair (Dean Cadwallader); **(3)** for the first time, members of GS-CASI were asked to review and recommend rankings for the School's Academic Staff Professional Development Grant Program. The Dean's office then forwarded GS-CASI ranking recommendations to the campus; **(4)** the Academic Policy regarding Composition of Graduate Examination Committees was revised to include AS as additional members of masters and doctoral thesis committees; and **(5)** AS members were included in the membership of all search and screen committees convened during the past year. Dean Cadwallader has approved the continuation of the above practices.

**At the center/facility level**, some highlights of GS-CASI accomplishments include:

- A survey of AS performance evaluation processes was conducted, with the resulting information and evaluation submitted to the Dean and presented at the Director's meeting in March 2005.
- A review of AS promotional policies is being done. Findings and recommendations are scheduled to be submitted to the Dean in the summer of 2005.
- Interviews about principal investigator status and procedures were conducted across campus. Based upon these interviews, seminar material was completed to educate AS about limited/full PI status procedures, and a 2004-05 presentation schedule was developed.
- Based on findings of a survey of campus division implementation of the Honorific Research Professor Title series, a procedure for implementing a process within the Graduate School is being finalized. Presentation to the Dean is scheduled for May 2005.
- A professional development training session, featuring Don Schutt, Office of Human Resources, was piloted. On the basis of the success of this pilot, plans have been completed to conduct six more sessions in 2004-05, including one in conjunction with the GS & Engineering CASI.
- The balance of AS members within districts was monitored to assure fair representation. Elections were held for a Waisman Center District One vacancy.
- Our communication with the AS members has been expanded through an enhanced Web site now hosted by Graduate School Administration as well as frequent use of e-mail.

More information about these and other accomplishments of our committee can be found in a detailed annual report available online at <http://info.gradsch.wisc.edu/admin/casi/index.html>.

The committee would appreciate hearing your comments on our activities and your suggestions for priorities and the focus for future activities. Please contact your district representative or any member of GS-CASI ([http://info.gradsch.wisc.edu/admin/casi/GS-CASI\\_Members.html](http://info.gradsch.wisc.edu/admin/casi/GS-CASI_Members.html).) If you are interested in volunteering to serve on subcommittees, also please let us know.